

MEMORANDUM FOR: UNITED STATES INTELLIGENCE BOARD
INTELLIGENCE RESOURCES ADVISORY COMMITTEE

SUBJECT : FY-75 KIQ Performance Assessment

1. As you know, the USIB has completed its review of the collection and production strategies that have been prepared for each of the FY-75 KIQs. At the end of the fiscal year the National Intelligence Officers, after consulting with representatives of the USIB agencies, will prepare a short narrative report on each FY-75 KIQ assessing the performance of the community on each question with respect to the objectives and tasks set forth in the approved strategy. These reports will include a conclusion as to the degree of KIQ fulfillment and a judgment on the relative contributions to collection and production made by each community member. These narrative reports -- together with data on costs and problems encountered in collection or production performance obtained from NFI program managers -- will provide a basis for evaluating the Intelligence Community's performance on the FY-75 KIQs.

2. These narrative reports will be submitted by the NIOs to the DCI, with copies circulated to all USIB principals and to the Intelligence Community Staff for consolidation with resources data. They will have a common structure and will employ a common vocabulary in describing overall fulfillment, or fulfillment of such major KIQ elements as the NIO feels appropriate to evaluate separately. This common outline and vocabulary are described in Attachment A.

3. Guidance and instructions for preparing data for the ICS on costs and problems encountered in collection or production are given in Attachments B and

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C. Attachment B describes the form of the data to be submitted by production components of NFI programs; Attachment C describes the form in which the data obtained from program managers should be provided by each of the three USIB collection committees -- SIGINT, COMIREX and HSC.

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4. Please refer any questions on the narrative performance evaluation (Attachment A) to Mr. [REDACTED] (Code 143-extension 5361) and any questions on the costing process (Attachments B and C) to Col. [REDACTED] (Code 143-extension 7497).

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Attachments
As Stated

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SECTION A: KIQ PERFORMANCE REPORT

PART I--EVALUATION OF KIQ FULFILLMENT

A. Overall Performance Evaluation. A summary description of the overall degree of fulfillment* of the KIQ and, where relevant, an assessment of the major factors responsible for failures or successes in performance.

Discussion of the reactions of major policy-level consumers where these reactions are at variance with the NIO judgment of overall degree of fulfillment.

B. Evaluation of Performance with respect to Collection Objectives. An amplification of the NIO judgment as to adequacy of collection against the KIQ as a whole.

Description of the degree of fulfillment of those collection objectives specified in the FY-75 strategy statement where the adequacy of performance differed substantially from the overall adequacy of performance against this KIQ, and, where relevant, a discussion of the factors responsible for these relative successes or failures. (Note: NIO judgments of the degree of fulfillment of each collection objective specified in the FY-75 strategy statement will be entered in the table of Annex A to the KIQ Performance Assessment.)

C. Evaluation of Performance with respect to Production Objectives. An amplification of the NIO judgment as to adequacy of production against the KIQ as a whole.

Description of the degree of fulfillment of those production objectives specified in the FY-75 strategy statement where the adequacy of performance differed substantially from the overall adequacy of performance against this KIQ, and where relevant, a discussion of the factors responsible for these relative successes or failures. (Note: NIO judgments of the degree of fulfillment of each production objective specified in the FY-75 strategy statement will be entered in the table of Annex A.)

* Common Terminology for Narrative Evaluations

Completely fulfilled
Almost completely fulfilled
Substantially fulfilled
Partially fulfilled
Largely unfulfilled
Almost totally unfulfilled
Totally unfulfilled

PART II--EVALUATION OF RELATIVE CONTRIBUTION OF NFI PROGRAMS

A. Collection Programs. A critical evaluation by collection method and agency of the relative contribution to the collection against the KIQ as a whole made by those IC elements that accepted collection commitments in the FY-75 strategy statement.

(Note: A numerical assessment of the proportionate contribution of each collection method to the information gain for the KIQ as a whole and for each collection objective specified in the FY-75 strategy statement will be entered in the table at Annex B.)

B. Production Programs. A critical evaluation by agency or agency program of the relative contribution to the production against the KIQ as a whole made by those IC elements that accepted production commitments in the FY-75 strategy statement.

PART III--GENERAL NIO COMMENTS AND RECOMMENDATIONS

(If, and only if, the responsible NIO feels comments or recommendations are called for.)

SECTION A: KIQ PERFORMANCE REPORT

ANNEX A. KIQ DEGREE OF FULFILLMENT TABLE

KIQ NO.: _____ KIQ: _____

Preparing NIO: _____

	Complete	Almost Complete	Substantial	Partial	Largely Unfilled	Almost Totally Unfilled	Totally Unfilled
KIQ, as a whole							
Specific tasks/objectives							
<u>Collection</u>							
Task #1							
Task #2							
Task							
Task							
<u>Production</u>							
Task #1							
Task #2							
Task							

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